

DOER Intern Information Form	
Name of Supervisor:	Zazy Atallah
Supervisor Title:	Economist
Program Area:	Energy Market Group
Phone:	617-626-7348
Email:	zazy.atala@state.ma.us
Intern Projects, Tasks, Roles, Responsibilities:	<p>The intern must be proficient in MS Word, Excel, Access, and PowerPoint</p> <p>Experience using SAS, SPSS, or other statistical packages is desirable for analyzing large datasets</p> <p>Programming skills and report writing preferred.</p> <p>Be able to interpret energy related data and develop recommendations based on findings</p> <p>Develop graphs, reports, and presentations of project results</p> <p>Perform basic statistical analyses for projects and reports</p> <p>Create and present quality dashboards</p> <p>Generate routine and ad hoc reports</p>
Minimum hours/week required:	Minimum 15 hour sa week
Internship Dates (if ongoing, just say ongoing):	Fall 2013
Skills required/preferred:	Provide expertise to acquire, manage, manipulate, and analyze data and report. The intern must be a student in either Economics, Information technology, Computing, datawarehousing or datamining, Mathematics, Statistics, or related fields .
Salary (if none, please say none):	NONE
Other Information:	Bachelor's in Information Management, Computing, Mathematics, Statistics, or related fields
How to Apply:	Send Application along with cover letter and resume to doer.energy@state.ma.us